

**Application for Temporary Uses onto
City-owned Property and Public Rights-of-Way**

Submit this application to:

Sidewalk Café Administrator
City of Savannah - Department of Tourism and Film Services
P.O. Box 1027
24 Drayton Street
Savannah, Georgia 31401
(912) 651-2360

Date: _____

Please place an "X" in the appropriate space: **Renewal**
(Submit by December 24 of the ending Calendar Year)
 New
(Submit by the 5th of each month of the Calendar Year)

Applicant Information

Applicant Name: _____

Applicant Address: _____

Applicant Phone Number: _____

Business Information

Name of Business: _____

Address of Business: _____

Telephone Number of Business: _____

Emergency Contact

A responsible person whom the City may notify or contact at any time concerning the applicant's requested temporary use. Ex. Restaurant Manager

Name: _____

Address: _____

Telephone Number: _____

Outside Table Service Specifics

Hours of Operation: _____

Do you serve alcohol? Yes No

If yes, refer to items 14 and 15 in VI. OUTSIDE TABLE SERVICE STANDARDS of the manual.

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All applicants, please attach the following:

- a copy of the required general liability insurance as referenced in the policy under: VIII. Liability Insurance (A). Listing the “Mayor and Aldermen of the City of Savannah” as additional insured.
- A check for \$50.00 made payable to City of Savannah

All new applicants, please submit the following:

- Specifications and photo(s) of the proposed sidewalk furniture.
- A scaled drawing of the temporary use location. The drawing shall indicate the following: the proposed layout, materials and design, the relationship of the proposed temporary use to the curb, obstacles, existing building, and buildings on either side.

Renewal applicants, please submit the above:

- If the design of furniture and/or original layout of the temporary use location has changed since previous permit was issued.
- If any of the physical aspects of the right-of-way have changed. (Parking meters installed or removed, new curb cuts etc.)

Please read:

By signing below, I agree that I:

Have read and understand the City of Savannah’s “Policy to Regulate Temporary Uses onto City-owned Property and Public Rights of Way” manual,

Accept the terms of the policy as set forth in the manual,

Have been issued the permit and are not allowed to transfer said permit to another; and

Have the responsibility of providing proof of indemnification of the City of Savannah and notifying the City and ceasing the operation of outside seating if liability insurance expires, is canceled, or transferred.

Signature

Date